

Mark Twain Library MakerSpace Terms of Use

- The MakerSpace is available by appointment only. Patrons can reserve the MakerSpace online, by phone, or in person. The space can be reserved for up to 2 hours. Patrons who wish to use the MakerSpace for longer than 2 hours must request additional time from library staff.
- All patrons under the age of 14 must be accompanied by an adult or staff member in the MakerSpace. Patrons must be at least 14 years old to use certain equipment, including but not limited to: Cricut and Ellison cutting machines and American button maker. All patrons must receive training from staff before using any of these items independently.
- MakerSpace users are responsible for their own safety and must agree to the **MakerSpace Terms of Use** and sign the **MakerSpace Liability Waiver** before using the MakerSpace.
- Patrons can reserve the MakerSpace during available hours in accordance with room availability and space considerations.
- While there is currently no charge for the use of MakerSpace materials, a fee may be charged in the future to cover some of these expenses. Donations to cover ongoing costs are always welcome.
- Mark Twain Library cannot be responsible for the content, accuracy, or completeness of the nature of information found online, nor be responsible for the use of the Internet by its patrons.
- Individuals may not use the MakerSpace equipment for any inappropriate or unlawful activity, including the use of material protected by intellectual property laws. Equipment cannot be used to create items that can be construed to be unsafe, harmful, dangerous, offensive, illegal, or to pose a threat to the wellbeing of others.
- Mark Twain Library reserves the right to refuse any request to use MakerSpace equipment and materials.
- Mark Twain Library is not responsible for any materials or files left behind by patrons. To ensure privacy, MakerSpace users are responsible for deleting and/or removing digital files from library equipment. To save files, patrons must use their own external storage device or media.
- Any work saved on the Library's computers will be deleted at the end of the day and cannot be recovered.
- MakerSpace users will be held responsible for any equipment that is determined to be permanently damaged due to negligence, or for any equipment that is removed from the library. In these cases, users will be subject to charges to repair or replace the item(s).

Reviewed and accepted 1/11/2016